

Project _____ : Date: _____

PDSA Cycle Reporting Form

1. What are we trying to accomplish? To which goal/aim does this link?

2. How will we know that a change is an improvement? What will our measurement strategy be? How does this link to our overall measurement and performance monitoring strategies?

3. What changes can we make that will result in an improvement? How does this PDSA link to other PDSA's that we have planned?

PLAN (Date of Plan: _____)

What is our hunch that we that would like to test out?
What do we expect to happen?
How will we measure progress?
Who needs to do what and when?
Is this a pragmatic, realistic, learning cycle? Anything else we need to do?

DO (Date of Do: _____)

Carry out the plan and document the actions

Record the data

STUDY (Date of Study: _____)

Reflect on what happened

What does the data suggest?

ACT (Date of Act: _____)

What have we learnt from this test of change?

What will we do differently as a result? What next?